

## **Notice of Intent Submission Requirements**

### **Major Kirkwood United States Army Reserve Center**

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**WHAT:** A written statement that complies with the requirements listed below  
**DEADLINE:** 5:00 p.m., September 8, 2006  
**SUBMISSION TO:** Tom McCarthy, DRA Chair  
Delaware State Economic Development Office  
Carvel State Office Bldg., 10<sup>th</sup> Fl.  
820 N. French Street  
Wilmington, DE 19801  
302-577-8477

#### ***Requirements for Homeless Service Providers***

- 1.) A description of the homeless assistance program that the homeless service provider proposes to carry out at the Kirkwood Army Reserve Center.
- 2.) A description of the need for the program.
- 3.) A description of the extent to which the program is or will be coordinated with other homeless assistance programs in the communities in the vicinity of the Kirkwood Army Reserve Center.
- 4.) Information about the physical requirements necessary to carry out the program, including a description of the buildings and property at the Kirkwood Army Reserve Center that are necessary in order to carry out the program.
- 5.) A description of the financial plan, the organizational structure and capacity, prior experience, and qualifications of the organization to carry out the program.
- 6.) An assessment of the time required to carry out the program.

#### ***Requirements for Other Programs of Public Benefit***

- 1.) A description of the eligibility for the proposed transfer.
- 2.) The proposed use of the property, including a description of the buildings and property necessary to carry out such proposed use.
- 3.) Time frame for occupation.
- 4.) The benefit to the community from such proposed use, including the number of jobs the use would generate.